



EMERGENCY/CRISIS PREPAREDNESS WORKSHEET

| Exposure (Check One) | Yes | No | Priority (Potential for Occurrence) | Plan in Place | Drill(s) (Date) | Notes (Changes needed, next tabletop or full drill, other information) |
|----------------------|-----|----|---|------------------|--------------------|--|
|----------------------|-----|----|---|------------------|--------------------|--|

Fire

| Assets | | | | |
|---------------------------|--|--|---|---|
| Building/Operation | Exposure (Flood, fire, theft, etc.) | Protection (Sprinklers, safe, file backups, etc.) | Utility Shut Offs Identified (Location on campus maps) | Alternate Protection or Location |
| | | | | |

Communications Equipment

Intercoms
(All
locations)

